

**Kinesis Fleet Owner** & Manager User Guide

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# Welcome emails & text messages









1

You will receive a text when your device has shipped. The text will prompt you to visit your email to review the information sent from noreply@kinesisfleet.com. It is possible that your spam filter may have caught this email, so please check there too!

2

The text will include a link that will guide you to the Kinesis Fleet Driver Portal. From here you can download the Kinesis app from the Google Play store or Apple App Store if viewing from your phone.

Please enter your mobile phone or email to receive your login passcode.	
👟 💌 +1 Enter Phone Number	
- or -	
Enter Email	
LOG IN	
Need help?	
Contact support	

Enter Passcode	
Code sent to: johnsmith@email.com The login passcode has been sent to your email. Please enter the code below to access the driver portal or use a different email	
RESEND CODE SIGN IN	





# Logging in for the first time

Your email notice will prompt you to complete the set up to your account via a link that will guide you to https://KinesisApp.com/ to view the web application from your computer. This link expires in 7 days, please be sure to verify your account upon receipt of the email.

Enter the cell phone number or email address that was provided at the time of purchase.

You'll immediately receive a text or email from us with a passcode. Please copy the code and enter it on the Enter Passcode screen.

To track and manage your fleet from the Kinesis Fleet mobile application you will log in with your cell phone or email address number as well.

You will then be walked through the acceptance of the terms of service, and distracted driving pledge.

# Your live map view

Now that you are logged in, you will come to the dashboard view of your fleet.

This screen will allow you to see where all your vehicles and assets currently are on the map.

There is a list view and group view (we'll talk about how to set up driver groups) as well as a search bar if you are looking for a driver, vehicle or asset in particular.









### Click the triple bar icon on the left side of the map for additional options.





# Live map options



Click on the gear wheel in the top right corner of the screen. Here is where you will be able to customize the platform to your business. There are quite a few options to work with.



## Vehicles

View the vehicles or assets and devices assigned to your account. When clicking on a vehicle from the list you can enter a nickname the vehicle or asset which will display on the dashboard page and in reports. For vehicles, enter the VIN or MMY, current odometer and estimated MPG. Typically this information will auto-populate once the device is plugged into the vehicle (if using an OBDII unit) and is driven for a couple of trips. Be sure to change the toggle for the Odometer and/or Engine hours to calculated instead of "from device" if entering this information manually. You can enter the license plate, registration & smog check due date. View the current health of the vehicle, dashboard trouble codes (DTC's). Stats will show you how mileage, trips, fuel used, speeding events and idle time occurred on the vehicle. View open recalls for the vehicle and how the manufacturer recommends it be resolved. Maintenance gives you a view into upcoming maintenance items that are needed for the vehicle per the manufacturer maintenance schedule.

		🕐 LIVE MAP	ALERTS		💥 MAINTENANCE	III STATS	REPORTS	ELD	КМ	<b>* '(</b>
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Current Status >	Vehicle									
Stats	Vehicle Nickname				VIN					
Recalls > Maintenance >	Maintenance Threshold*				Make*					
	Estimated MPG				Model*					~
	10 Fuel Type				Camry Year*					~
	Motor Fuel Gasoline		~		2020					~
	License Plate YOU991				Category Truck					x ~
	Supp	ort   Terms of Services	Resource Guides	Cookie Policy						



	🕐 LIVE MAP 🛣 ALERTS 🔜	VIDEOS 💥 MAINTENAI	NCE []]] STATS	REPORTS ELD	KM 🔅 🖤
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gnment Needed: 🝳					
	Device ID	I	Device Type	Last Trip	
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ery 1 11BF30K55U792261 Toyota Camry 2020	DEMO129e6a68e0f33040514715d7a0f6b05d		OBD	05/21/2024, 4:37 PM	
ery 2 H4DA9350MS000938 Acura Integra 1991	DEMO1d2eb7ec5a9bed34829dfabb69c5a73e		CLA	03/11/2022, 7:18 AM	
	89011701328872227523		Asset Tracker	No Trips Yet	
1 MHCM3AC7AU 170258 Hyundai Accent 2010	DEMO4bfd175304efa72e7c0e8fb2f27e2121		OBD	05/06/2024, 6:21 AM	
2 GBDX23E34D140305 Chevrolet Venture 2004	DEMO4a476a2cd3f2bd7f67e90756fc0c2edb	(	OBD	04/25/2024, 9:47 AM	
2					Total: 15
					10(a). 15
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## Devices

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Devices	>	Device	es			Ch	oose an option	¥ 5	earch	Q,
Users	>	Туре	Model	Manufacturer	Serial Number	Vehicle	Activated	Last Update	Actions	
Groups	>	OBD	87	Geometris	87U110900008	5284143	07/22/2021	10/11/2022 3:29		REPLACE
Categories	>						5:34 PM	РМ		SWAP
Geofences	×									DETACH
Points of Interest	×	OBD	87	Geometris	87U110900001	<u>5284322</u>	07/22/2021 5:38 PM	09/05/2021 6:09 PM		REPLACE
Notifications	×									SWAP
Maintenance Custom Schedule	>	000	07	Quantity.	0711440000005		07/20/2021	10/11/2022 3:29		DETACH
Fuel Receipts	×	OBD	87	Geometris	870110900005	2231111	2:48 PM	РМ		SWAP
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View and manage all devices on your account and which vehicles they are associated to.

Assign your devices to vehicles by using the attach, swap or replace options. This can only be done by a user with owner access to the account.

These functions can be completed in either the web or mobile app. More detailed instructions can be found in the FAQ document.

# Updating device associations

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178455.7			14043.8	
		SAVE		SAVE
Idle Threshold			PTO Engagement Threshold	
Set the idle start time th	reshold for this v	vehicle.	Set time when PTO should be engaged with	out exception.
1		mins	3	mir
Associated De	vices			SAVE
Model	Туре	Serial Number	Device F	irmware
LMU 3030	OBD	BEMO129e6a68e0f330405147150	d7a0f6b05d -	



Click on the settings icon on the top right corner, then choose vehicles on the left of the screen, click on the vehicle you need to change the device in and scroll to the bottom of the Vehicle Settings screen. There you will see the current associated device.

If you are swapping two devices between two vehicles or assets, choose 'Swap Devices'. Select the device you want to assign to the current vehicle from the list, then click the 'Swap Devices' button to complete the update.

If you want to assign a device that is not currently associated with another vehicle or asset, you will click the 'Replace Devices' button. Select the device from the list of available devices, then click the 'Replace Devices' button to complete the update. These functions can be completed in either the web or mobile app. More detailed instructions can be found in the FAQ document.

\*\*NOTE\*\* Not following these steps when swapping or replacing devices and vehicles will result in errors to your vehicle mileage reports.

## Users

View and invite users to access your account



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Devices	>	03615		Gentin	in the User	
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Groups	>	David Walloch	Inside Sales Manager	Tracking: ⊘   Management: 支	September 10, 2022 2:40 PM	>
categories	5	Demo Manager		Tracking: ⊘   Management: 🐯	December 17, 2020 10:53 AM	>
Geofences	>					
Points of Interest	>	Guillermo Martinez	Sales	Tracking: 🕜   Management: 🧭	September 20, 2021 7:45 AM	>
lotifications	×	lain Morton		Tracking: ⊘   Management: 🐯	October 11, 2021 10:06 AM	>
aintenance Custom Schedule	>	Jeff Gatti		Tracking: 🕙   Management: 👸	September 8, 2022 8:29 AM	>
uel Receipts	>	Jeff Schlitt		Tracking: ⊘   Management: 🕇	December 16, 2021 12:19 PM	>
ools	>	Jeremy Huck		Tracking: ⊘   Management: 🐯	March 2, 2022 10:16 AM	>
		Jim Hurd		Tracking: ⊘   Management: 🟹	January 14, 2022 2:12 PM	>
		-	Fi	st < 1 2 > Last		

### There are 3 user options to consider when inviting a new user.

1

2

"Owner Privileges" allows the user to view all vehicles on the account and make any account changes. Only toggle on this button for users that need full access.

"Tracking" allows you to assign a Driver to one or multiple vehicles in the fleet. If the user is a driver only, you'll use this option. This will allow them to see the information for only the vehicles they are assigned. No account changes can be made with just this access. You can toggle this option on for Owners and Managers as well if they will be driving.

3

"Management" allows you to determine what vehicles and/or groups you want the user to have access to. Additional features are listed to allow you to customize user privileges.

# Additional Settings

## Groups

We've created some groups for you that will allow you to create notifications if you like for different driving behaviors. Create your own groups that best fit your business need, perhaps by job function or geographic location.

### Categories

Categories can be set up to help classify vehicle types. I.e. dump truck, delivery truck etc. You can run some reports based on vehicle category.

### Geofences

Create a geofence on the map and set up notifications so that you can be alerted when a driver has arrived into that boundary. These will also be tagged in the trips view.

### **Points of interests**

Manually type in, or upload via a spreadsheet, addresses to drop a pin at specific locations. You can pull a report to view when a driver entered those locations. The location name will pull into your trip reports.

Create notifications to receive real time updates on driving behavior, idling, speeding, when a driver breaches a boundary, dashboard trouble codes or when a device becomes unplugged. There are quite a few options here, take a moment to look through them and see what might be of interest to you. You can choose to send the notification via SMS, push notification or email to yourself and others.

Owners and Managers can create preset schedules for drivers whose trips should be automatically marked as business during the assigned work schedule. The trips outside the work schedule are automatically mark as Personal and not displayed inside of the owners' trip list. Owners can see all work schedule associated with all drivers on their account.

Tools



### **Notifications**

## Work Schedules

### **Maintenance Schedules**

Edit existing or create custom maintenance schedules for your vehicles.

### **Fuels Receipts**

Upload fuel receipts into the system for reporting.

Tools to assist finding the OBD port in a vehicle and decode vins.

## Alerts

Driving alerts will give you visibility into total alerts triggered by a vehicle or groups of vehicles. Alert details can be viewed under the summary. If you'd like to see more about the trip in which the alert occurred, simply click on it and you will be taken to the trip view. Vehicle health alerts allows you to quickly see if there are any maintenance items that need to be checked, open recalls, active dashboard lights, engine temperature or battery warnings.

Videos will allow you to find all video clips captured, if a camera is in use. A clip is captured automatically for events such as harsh braking, harsh turning, and speeding. Events such as trip start, trip stop, and idling are available upon request. You can also manually request clips in the portal and find them here.

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## Video Clips

## **Requesting and** viewing video clips

Video clips for the following events will automatically be requested and uploaded into the portal:

- Harsh Braking
- Harsh Acceleration
- Harsh Turning
- Crash

To view the video clip press play. Or to download and save the video to your computer, click download.



Videos

Event

Trip Start

Trip Stop

Idling

O Speeding

Trip Start

Trip Stop

Idling

O Speeding

Choose group

- Trip start
- Trip stop
- Idling

Driving Alert

To request a clip from the event list, clic button. The system will state it is proces process, and then Play, when the video the portal.

Any phone usage or phone call events will not be listed and must be manually requested. You can also manually request video clips up to 5 minutes in length for any date and time.

Note: The camera is recording when the vehicle is powered on. Your vehicle must be powered on to allow requested video to upload from the camera to the portal.

To manually request a video, navigate to the live map, click on the vehicle that you wish to pull video from. Scroll to the bottom of the screen to the Video section. Here you will see options to click for Manual and Go Live\*. Click on Manual, then choose your desired date & time you need to pull the video for, and your desired clip length.

\*Go Live is only available for Vision OC.



Event All	x v	se date 💼		
Date / Time	Video Status			
01/28/2024 5:08 PM -05:00		View Trip	Request	
01/28/2024 4:04 PM -05:00		View Trip	Request	<u>)ownload</u>
01/28/2024 4:01 PM -05:00		View Trip	Request	
01/28/2024 3:53 PM -05:00				ownload
01/28/2024	< BACK		EDIT VEHICLE	pad
3:27 PM -05:00 01/28/2024				
12:46 PM -05:00	SERVICE 4			<u>oao</u>
12:43 PM -05:00	<b>ODO:</b> 37846			bad
01/28/2024 12:17 PM -05:00	Engine Hours: [Set]			oad
	SAFETY STATS		DETAILS	
and		No data for current mont	h.	
	VEHICLE HEALTH		DETAILS	
	DTC	ENGINE TEMP	VEHICLE BATTERY	
equest	Good	Good	Good	
en in				
d into	FUEL LEVEL	RECALLS	MAINTENANCE	
S 1110				
	Event Nate / Time 01/28/2024 5:08 PM -05:00 01/28/2024 4:04 PM -05:00 01/28/2024 3:53 PM -05:00 01/28/2024 3:27 PM -05:00 01/28/2024 12:48 PM -05:00 01/28/2024 12:49 PM -05:00 01/28/2024 12:17 PM -05:00 01/28/204 0	Event         X <td>Image: Second second</td> <td>Image: Second status       Image: Second status         Origination data status       Image: Second status         Image: Second status       Image: S</td>	Image: Second	Image: Second status       Image: Second status         Origination data status       Image: Second status         Image: Second status       Image: S



## Maintenance

Quickly view the vehicle maintenance schedule for your fleet. To see detailed items that are part of the next suggested service, click on the vehicle.

Here you can mark the maintenance items that have been completed and enter in the completion date, odometer reading and where the service was performed. You can pull a report with this detail.

<		VEHI	CLE MA	INTEN	ANCE	22-
Pa	ast Ser	vice	Next S	ervice	Upcomir	ng Service
Nex	d Serv	vice at 3	30,000   D	ue in <b>3</b> ,4	111	
Ode	omete	r at tim	e of servic	æ		26,58
SER	VICES				SELE	CT ALL >
0	Char	nge Eng	gine Oil ar	nd Filter		
0	Clea	n Engin	ne Air Filte	r		
0	Clea	n Vehic	le Underc	arriage		
0	Inspe	ect / Ro	ad Test V	ehicle		
0	Inspe	ect Acce	elerator P	edal Pos	ition Asse	embly
0	Inspe	ect All F	luids and	Correct	Level	
0	Inspe	ect Batt	ery Condi	tion & Cl	narge	
		_	LOG SF	RVICE	1	



Maintenance Schedule	Next Service   Upcoming Service   Past Service
Next Service: 37500 mile(s)	
Due In: 6095 mile(s)	
Service Items	Select All
Change engine oil	
Inspect clutch pedal	
Inspect brakes front	
Replace oil filter	
Rotate/adjust air pressure wheels & tires incl.spare	

## Stats

Stats allows you to see overall vehicle or driver statistics for things like total amount of trips taken, mileage, drive time, speeding, harsh events, fuel usage and health issues for your vehicles or drivers.







			C LIVE MAP	Alerts	VIDEOS	X MAINTENANCE	III STATS		ELD KM	* '0
Trip Report	>									
Stops / Idle	>	Trip Report					_			
Asset Tracker	>					11:06 🕫		•	≈ =>	
Driving Alerts	>	This Week I This Month I This Year From*						DODT		
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# Reports

Gather information about your fleet and drivers quickly with our reporting tool. All of the vehicle, driver and trip information we collect can easily be pulled and exported into an excel file. We have built in report categories for you, that allow you to customize the information you'd like to see.



## Ask us about our ELD and Enhanced Maintenance service add-ons!

If any of the vehicles in your fleet need to adhere to the Electronic Logging Devices mandates, we have you covered.

Our enhanced Maintenance option allows you to keep logs, print service orders for any heavy trucks in your fleet of vehicles. This will help you save time and money with bringing these assets in for service.

		🕐 LIVE MAP	ALERTS	VIDEOS	Ж м
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		is			
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		🔁 Enter Email			
		Lo	g In		
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		<u>Co</u>	okie Policy		
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Check out the system FAQs. Go to your profile and click on FAQ, for more detailed information.

## Have Questions?

Reach out to our support team. We can be reached Monday – Friday 7:00am – 5pm pst

fleetsupportna@radius.com

888-278-9781